

**Greater Portland City League Tennis Association
Board of Directors Meeting Minutes
Thursday, April 16, 2026
10:30 AM, Irvington Club**

CALL TO ORDER: Patricia McKinnon called the meeting to order at 10:32 AM

MEMBERS PRESENT: Patricia McKinnon, Kate Hunter, Shannon Bilstrom, Stephany Mo, Sue Agee, Patricia Morrison, Penny Birkhofer, Linda Brumder, Joy Kolesnikoff, Alisa Rakoz

MEMBERS NOT IN ATTENDANCE: Michelle Johnson, Cindy Dorado

APPROVAL OF MARCH 2026 MEETING MINUTES: Approved.

OFFICERS REPORTS:

President: Patricia McKinnon-

- New board members have been submitted from LO, WH, and PTC. SAC has declined. CGM is next on list and will be notified today. The board will defer voting on the approval of new members until the May meeting in hopes all four new members can be reviewed at once. New members will be invited to the June meeting.
- Update on New Team Requests
 - WH has submitted requests for new C and J teams. The request was voted on and approved.
 - Camas Tennis Center has requested a new G team that would use the courts at VTC for CL play. The request was voted on and approved conditionally upon confirmation of necessary requirements required for participation.
 - Camas Tennis Center will need to be added to our league. The process for adding and vetting a new club to CL will be reviewed.
- At this time there has been no indication of any teams being returned to CL.
- A power outage at the MAC on 4/16 necessitated the rescheduling of two matches. Both reschedules are pending.

Brunch Chair: Stephany Mo-

- Brunch update - The cost of each meal will increase from \$18 – \$21 if we stay with a similar menu to past events. Gratuity has increased from 18% to 20%. A final head count will be needed by 8/5. Access will be provided to set up for the event the day before. Stephany will have assignments at the May meeting to assist in preparation for the event. Several gift options were discussed. Final approval for the gifts will need to be confirmed by the board.

Treasurer: Kate Hunter-

- Expenses reviewed. We are slightly over budget for the fiscal year primarily due to spending more than usual for last year's brunch.
- Kate will bring the proposed budget for next year to the May meeting.
- With ever increasing costs, options to consider may include immediate rate increases, or choosing to dip into reserves for a few years to delay a rate increase.
- Team Registration fees for next year are due by June 12th.

Website Coordinator: Kate Hunter-

- A notice will be added to the Important Reminders section on the website home page for next season's team registration fee deadline of June 12th and online team player registration period of June 13-30th.
- These dates are on the 2026-2027 calendar which has been posted.
- Once finalized, a notice will be added of the new team additions for next year.

Resolution Coordinator: Patty Morrison-

- Patty presented a draft of Rules revisions compiled by the Rules Committee.
- Goals of the revisions were to improve the logical flow of the document, remove general tennis procedures, and streamline data so users can more readily access pertinent information.
- Further edits were made, and Patty will incorporate them into a document for final review at the May meeting.

DIVISION REPORTS:

- **G Division, Shannon Bilstrom:** A Captain self-reported a potential rules infraction. While the Captain was out of town, a player become unavailable for a match at short notice. A team member not certain of the accessibility of the travelling Captain for communications was able to find a substitute who played the match. The substitute was from a lower team, and it was ultimately discovered that a player rostered on the team had been available for the match.

Rules and Regs/Substitutions/7 states: Available rostered players shall be used before using a substitute. Use of a substitute when a rostered player is available may result in a penalty.

This rule was developed to guard against rostered players not being played equitably. The most pertinent clause to this situation is "may result in a penalty." We understand that things crop up and that with the Captain out of town, players were problem solving, and acted to avoid a default. It is unfortunate that a rostered player was available and did not get the opportunity

to play in this match. However, there is no history of substitutes being preferentially used over rostered players for this team, and as a result the board did not find cause for penalty. This was an unfortunate but unique circumstance, and this newer Captain came out of this experience with a better understanding of Rules and Regs.

- **H Division, Stephany Mo:** A team entered an incorrect score which was confirmed by the opposing team. All involved learned more about this process and it was remedied with assistance of the Website Coordinator.
- **J Division, Joy Kolesnikoff:** A team needed assistance from the Website Coordinator due to errors in score entry.

The meeting was adjourned at 12:53 PM

Next Meeting: May 21, 2026, Irvington Club, 10:30 AM