Greater Portland City League Tennis Board Meeting Minutes JUNE 14, 2018

I. <u>Call to order</u> by President Barbara Farmer at 9:35 am at the **Multnomah Athletic Club.**

II. <u>Roll call: Members present</u> – Barbara Farmer, Patricia McKinnon, Nikki Nadig, Linda Brumder, Penny Birkhofer, Sydney Taggart, Marilyn Smith, Jennie Lee; Board Member Elect: Alisa Rakoz, Elaine Sibley, Kelly Buhlmann. <u>Members Absent</u> – Mary Klinger, Barb Schmitz, Kim Stevens, and Jian Zu. Board Member Elect Absent: Kelley Nielsen.

III. Approval of minutes from May 17, 2018 meeting

Recording Secretary: Jennie Lee

	Corrections were made to the minutes. Motion to approve minutes as corrected made by Nikki Nadig and 2 nd by Penny Birkhofer.
CONCLUSIONS	The motion passed and minutes will be placed on CL web site.

IV. Officer Reports:

President: Barbara Farmer

DISCUSSION	Introduction of New Board Reps: Alisa Rakoz – Club Green Meadows; Elaine Sibley – Portland Athletic Club; Kelly Buhlmann – Lake Oswego Tennis Center; Kelley Nielsen – West Hills Racquet Club.
CONCLUSIONS	Welcome New Board Members.
DISCUSSION	Announcement of New Board Officers 2018-2019 President: Nikki Nadig Vice President: Mary Klinger Treasurer: Penny Birkhofer Resolution Coordinator: Kelly Buhlmann Website Coordinator: Jian Xu Recording Secretary: Linda Brumder Nikki Nadig moved to approve the new officers and Patricia McKinnon 2 nd the motion.
CONCLUSIONS	The motion to approve the slate of officers passed unanimously.
DISCUSSION	Division Rep Assignments were confirmed for 2018-2019A- Jennie LeeG- Penny BirkhoferB- Linda BrumderH-Mary KlingerC- Elaine SibleyI- Sydney TaggartD- Barb SchmitzJ-Kelley NielsenE-Alisa RakozK-Kelly BuhlmannF-Jian XuF-Jian Xu
CONCLUSIONS	Marilyn will be sending out Captain information to Division Reps.
DISCUSSION	Recommendation discussed for an experienced Board member to remain on Board in an advisory capacity to mentor new members and assist as needed. Nikki Nadig nominated Patricia McKinnon to this position. Sydney Taggart moved we add Patricia to the board as a non-voting member to advise as requested, a second made by Penny Birkhofer.
CONCLUSIONS	The motion passed unanimously.

DISCUSSION	FAQ, By-Laws, Rules & Regulations were reviewed at last meeting. FAQs and Rules and Regulations only need some typos corrected. The By-Laws needed updating. A motion to approve the changes was made by Patricia McKinnon and Marilyn Smith 2 nd the motion.
CONCLUSIONS	The motion passed and will be placed on website day of the Captains Brunch
DISCUSSION	Barb shared a request from Adam Hutchinson at PNW USTA to have Greater Portland City League be under the auspices of the USTA. Pros and cons were discussed.
CONCLUSIONS	The Board has no interest at this time in becoming part of the USTA organization.
DISCUSSION	Match Start Times Report – Chart of clubs reporting on current start times and possible earlier start times on Tues and Weds was presented to accommodate concern regarding traffic congestion issues after matches.
CONCLUSIONS	A survey of team members will be sent to captains to determine if there is support for changing start times at the clubs willing to make time changes. Barb and Nikki will compose survey and obtain responses by July 1. Agreements with those clubs changing will need to be updated.

Vice President: Nikki Nadig

	August 15 th Brunch Update: New Captains will come for Orientation at 9:00 am. All other captains at 9:30 am. Reps need to share information about Captains moving up and down in Divisions who will be attending. Division Banners for winners being collected. Agenda, menu, décor, game and prizes were discussed.
CONCLUSIONS	Board Members to be at MAC at 8 am to assist with preparations and assignments.

Treasurer: Kim Stevens (absent)

DISCUSSION	Treasurer's Report	
CONCLUSIONS	Report will be e-mailed to Board Members	

Resolution Coordinator: Patricia McKinnon

DISCUSSION	Formal Complaint process was reviewed. Patricia recommended to remove "players" as submitters of formal complaints and to <i>only include</i> captains and co-captains able to file a formal complaint. Marilyn moved to accept change as presented by Patricia and Nikki seconded the motion.
CONCLUSIONS	The motion passed. The revision will be posted on website.
DISCUSSION	Concern about number of Defaults and Sub use was noted and discussed.
CONCLUSIONS	Board will review default and sub data at year end then quarterly to assess this concern.
DISCUSSION	Parking at MAC – The main garage will be unavailable on busy days and may impact City League.
CONCLUSIONS	Patricia will contact Paul Reber at MAC and discuss problem for visiting teams and report back.

Website Coordinator: Marilyn Smith

	Possible sub feature on website to track number of times a sub plays. This would assist captains in selecting subs. A motion by Nikki to expend up to \$350 for programmer to develop a feature for website was made and 2^{nd} by Patricia.
CONCLUSIONS	The motion passed. Marilyn will discuss with programmer for our website.
DISCUSSION	New Team Registration Form – changed fee to \$120 as voted on in previous meeting.
CONCLUSIONS	Form will be available on website.

V. <u>Division Reports</u> – None

VI. Old Business

Barb Farmer

DISCUSSION	Request to only use Subs in 4 & 5 doubles positions.
CONCLUSIONS	Barb contacted Dave Edwards with 5/18 Board response.

VII. New Business

Barb Farmer DISCUSSION Email from Masters Athlete requesting participation of Board Members CONCLUSIONS Barb responded to prevent further contact.

VIII. Adjournment

Meeting adjourned at 12:01 pm Next meeting: September 20, 2018 – 10:30 am Minutes submitted by: Jennie Lee, Recording Secretary Minutes approved on: