

**Greater Portland City League Tennis Association
Board of Directors Meeting Minutes
Thursday, June 11, 2026
9:30 AM, Irvington Club**

CALL TO ORDER: Patricia McKinnon called the meeting to order at 9:36 AM

MEMBERS PRESENT: Patricia McKinnon, Shannon Bilstrom, Stephany Mo, Cindy Dorado, Patty Morrison, Michelle Johnson, Sue Agee, Kate Hunter, Joy Kolesnikoff

MEMBERS NOT IN ATTENDANCE: Penny Birkhofer, Alisa Rakoz,

INCOMING MEMBERS IN ATTENDANCE: Fran Hepp, Kathi Hermanski, Gwen Kulak

APPROVAL OF APRIL 2026 MEETING MINUTES: Approved as revised.

OFFICERS REPORTS:

President: Patricia McKinnon-

- New members were introduced. Fran Hepp representing LO, Kathi Hermanski representing SHC, and Gwen Kulak representing PTC.
- Executive Board positions for next year were announced. Shannon Bilstrom will serve as President, Stephany Mo as Vice President, Patricia McKinnon as Resolution Coordinator, Kate Hunter as Website Coordinator, and Sue Agee as Treasurer. The position of Recording Secretary remains to be filled.
- Notice was received from Evergreen Tennis that they would close June 30. They would return 4 teams to City League: E, G, I, and K (moving to J).
- A proposal was received from VTC, a USTA facility to request a distance waiver to our rules of approximately 3 miles, which would allow Camas Tennis Center, a USTA facility to join GPCLT. CTC would request E, G and J teams. These teams will play out of VTC until the mid-season break or until CTC is able to host matches. This would include the previously awarded G team. A motion was made and passed via email on June 2 to approve this proposal. As a result, CTC will have E, 2/G and a J team for the 2026-27 season.
- Two teams were returned. The I team from Evergreen, and the SAC A Green team which was moving down to B.
- The Division team summary for next year is: A/9, B/7, C/9, D/9, E/8, F/9, G/9, H/8
- I/7, J/8, K/8, S1/7, S2/7.
- Division Representative assignments were made for next year: A/B Kate Hunter, C Fran Hepp, D Patricia McKinnon, E Gwen Kulak, F Sue Agee, G Kathi Hermanski, H Stephany Mo, I Michelle Johnson, J Joy Kolesnikoff, K Penny Birkhofer, S Alisa Rakoz.

- One team had over 40 players, which included 17 players who did not play a match this year. This team also had an issue with double rostering. They will be reminded to use the team registration period to confirm their players and edit their roster.
- LO submitted a request to consider adding back the 5th doubles line for next season. Ideally, this change would occur well before registration, and prior to the new team request deadline, allowing all facilities to best prepare. The board is not opposed to this change being considered in the future. However, due to the opening and closing of facilities, and team formation having already occurred at most facilities, the Board decided that such a change for this fall was not possible.

Treasurer- Kate Hunter

- May expenses were reviewed. The lunches for May will be carried over to next year's budget.
- A report for the whole fiscal year was reviewed.
- A proposed budget for next year was presented. The biggest expenses are the brunch, lunches, and the website management.
- A motion was made and passed to approve the budget for next year.
- In the near future, we may evaluate investing in website improvements.
- Registration and fees: Those teams yet to register have been contacted, and a few fees are still outstanding as well.

Website Coordinator- Kate Hunter

- Kate will be contacting clubs that have two teams in a division to choose team colors.
- Default and substitution reports were printed and saved.
- This year's data was purged from the system this week as planned.
- A Captain, despite multiple communications, was unaware of the purge and contacted Kate seeking information.
- Registration opens June 13th and all Captains should have received Kate's directions from Patricia McKinnon (new teams) or their Division Representatives (existing teams) on how to do so. Every team needs to login and update information during this two week period. Kate will monitor registration.
- The revised Rules and Regulations will be posted shortly.

Resolution Coordinator- Patty Morrison

- A player made multiple inquiries and assertions about a G Division incident discussed in April. Patty had to clarify that this matter was thoroughly reviewed and the matter is closed.

Brunch- Stephany Mo

- The Brunch date is August 12 at Club Green Meadows.
- Samples of possible gifts for the Division winning teams were presented. A candle, water bottle, net hanger, and visor were considered. A water bottle was selected.

- The Brunch invitation will be sent after registration is complete. Division representatives will need to confirm their team count to Stephany prior to the event.
- Board members were encouraged to procure raffle gifts from their facilities and tennis communities.
- Banners will be returned from last year's winning team and coordinated with Stephany and Patricia. PTC/D - Gwen, LO/E & G - Cindy, GLN/I – Joy, EVG/J - Sue and Alisa, CAC/K - Penny.

DIVISION REPORTS-

- **C Division, Michelle Johnson:** An outgoing captain wanted to be removed from division updates.
- **J Division, Joy Kolesnikoff:** Clarification on registration information was provided to a captain.
- A rules clarification request from a J division match came through a club representative. In a deciding tiebreak a home team captain came out on court to “help flip” the scorecard. This made the visiting team uncomfortable. It was clarified with both sets of captains that bystanders are not allowed on court unless they are called upon as line assistants. Also, when line assistants are requested, solitary observers (representatives from only one team) are not allowed.

Rules & Regs p8/Sportsmanship/Disputes/4: "When a dispute arises over line calls and/or foot faults, players may request Line Assistants. Line Assistants shall be one available City League player from each team. When two players are not available, and both captains agree, another individual may act as a line assistant. When only one Line Assistant is available, none are used."

- **K Division, reported by Kate Hunter:** An outgoing captain wanted to be removed from division updates.
- **S Division, Patty Morrison:** A club asked about potentially going to 5 doubles lines as the S Division does not have a singles line. This request was noted by the board and will be evaluated if there are more inquiries in the next season.
- Four different teams over the course of the year have asked about re-forming the two flights taking into consideration the abilities of the teams. Though sympathetic to dominant wins not necessarily being fun for either side, these do occur at all levels of City League. The S Division was formed to prioritize the team social experience and fun over competition and teams moving up and down. Instituting a hierarchy of teams into the Division would mean instantly imposing a “lesser than” component that would prove contrary to why the S Division was developed in the first place.

It was discussed and decided, we will continue to randomly distribute teams among the two divisions with the intent that this best serve both the spirit in which the S Division was conceived and the majority of its players.

The meeting was adjourned at 11:55 AM.

Next Meeting: September 17, 2026, Irvington Club, 10:30 AM